

**RIVER CITY SCIENCE ACADEMY  
GOVERNING BOARD MEETING**

**Minutes**

**7565 Beach Blvd**

**Jacksonville, FL 32216**

**Thursday, March 15, 2018**

**6:30 pm at RCSA Media Center**

**-- Board members present—**

**Marilyn Young, Elvan Aktas, Elizabeth Dorian,**

**Staff member present: Dogan Tozoglu, Executive Director, Cihan Ozturk, Business  
Manager**

1. Call to order
2. Approval of agenda items
3. Public remarks
4. Approval of last board meeting minutes
5. Approval of financials and budget updates
6. Approval of updated employee handbook
7. Approval of asset disposal
8. Approval of purchase of elementary school building
9. Approval of exploring and forming LLC option for elementary building purchase
10. Approval of borrowing funds from other schools towards elementary down payment if needed
11. School Safety protocols
12. Board member candidate
13. Parent-Family Eng Plan (PFEP) and Title-I progress updates
14. Transportation contract update
15. RCSA Innovation renewal update and conformed application
16. Closure of the meeting

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**Meeting Minutes**

1. Meeting was called to order at 6:35pm by Ms. Dorrian.
  
2. Approval of agenda items  
Motion to approve by Ms. Young and second by Mr. Aktas.  
Approved unanimously.
3. Public remarks  
None
4. Approval of last board meeting minutes  
Motion to approve by Ms. Young and second by Mr. Aktas.  
Approved unanimously.
5. Approval of financials and school budgets:  
Budgets:  
Middle/High: Surplus of revenue exceeding expenses budgeted of \$369,678\*  
Elementary: Surplus budgeted of \$228,694\*  
Innovations: Surplus budgeted of \$186,862\*  
\*All of the above includes capital outlay  
Mandarin: Surplus budgeted of \$233,068 (not eligible for capital outlay yet)  
  
Financial Reports:  
Middle/High: Excess \$324,282 for YTD ending February 28, 2018  
Elementary: Excess \$318,964 for YTD ending February 28, 2018  
Innovation: Excess \$184,175 for YTD ending February 28, 2018  
Mandarin: Excess \$310,795 for YTD ending February 28, 2018  
Motion to approve financials and budgets for all campuses by Ms. Dorrian and second by Mr. Aktas. Approved unanimously.
6. Approval of updated employee handbook  
Changes to employee sick policy in effect since approval by Board members in December 2017.

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Motion to approve updated employee handbook by Ms. Dorrian and second by Ms. Young. Approved unanimously.

7. Approval of asset disposal

Asset disposal list reviewed. Motion to approve asset disposal by Ms. Dorrian and second by Mr. Aktas. Approved unanimously.

8. Approval of purchase of elementary school building

Motion to approve pursuing purchase of elementary school building by Ms. Dorrian and second by Ms. Young. Approved unanimously.

9. Approval of exploring and forming LLC option for elementary building purchase

Motion for approval of exploring and forming LLC option for elementary building purchase by Ms. Dorrian and second by Mr. Aktas. Approved unanimously.

10. Approval of borrowing funds from other schools towards elementary down payment if needed.

Board members requested additional information for funding sources before approval and will revisit this item after financial committee discusses the details and present to the Board.

11. School safety protocols

Dr. T. reviewed the current school safety protocols and measures being taken for student safety including preparation drills, lock down processes and equipment in place. Protocols to be re-evaluated if needed following the pending actions currently being taken by the Florida legislature and Governor on school safety.

12. Board Member Candidate

Dr. T shared information and credentials of a potential candidate, Mustafa Bakir, M.D. for joining the Board of Directors and that he will be invited to a future Board meeting.

13. PFEP and Title 1 progress:

All parent involvement activities have been completed and all funding is on schedule for the PFEP and Title I programs.

14. Transportation Contract

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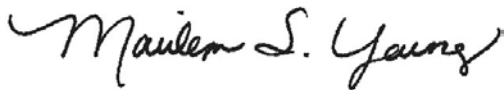
6:30 pm at RCSA Media Center

Current transportation vendor informed the School that they will be discontinuing because of driver shortages. Proposals for the 2018-19 school year transportation are being researched and are coming in much higher than the prior company. Options and new proposals for bus service are being researched.

15. RCSA Innovation renewal update and conformed application

RCSA Innovation was renewed for another 5 years. Dr. T is working on the conformed application and other requirements.

16. Meeting adjourned at 8:15 pm by Ms. Dorrian.



Respectfully submitted,

Marilyn Young, Board Secretary