

**RIVER CITY SCIENCE ACADEMY  
GOVERNING BOARD MEETING**

**Minutes**

7565 Beach Blvd  
Jacksonville, FL 32216  
Thursday, December 07, 2017  
6:30 pm at RCSA Media Center

-- Board members present--

Marilyn Young, Elvan Aktas, Elizabeth Dorian,

Staff member present: Dogan Tozoglu, Executive Director, Cihan Ozturk,  
Business Manager

1. Call to order
2. Approval of agenda items
3. Public remarks
4. Approval of last board meeting minutes
5. Approval of gift for staff for winter holiday
6. Approval of School Recognition Fund Plan for Mandarin and Middle High Campus
7. Approval of personal/sick day policy update
8. Approval of RCSA single audit
9. Approval of financials
10. Approval of asset disposals
11. Parent-Family Eng Plan (PFEP) and Title-I progress updates
12. Accreditation progress report – mission and vision statement
13. Update on 990
14. Bond update
15. Transportation
16. Best and Brightest scholarship
17. District fall site visits
18. Closure of the meeting

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**Meeting Minutes**

1. Meeting was called to order at 6:33pm

2. Approval of agenda items

Motion to approve the agenda items made by Ms. Young and seconded by Mr. Aktas. All members approved.

3. Public remarks

None

4. Approval of last board meeting minutes

Motion to approve the last board minute made by Ms. Young and seconded by Ms. Dorrian. All members approved.

5. Approval of gift for staff for winter holiday

Dr. T. asked the board to approve \$50.00 gift card to staff for winter holiday. Motion to approve gift for staff for winter holiday made by Ms. Young and seconded by Mr. Aktas. All members approved.

6. Approval of School Recognition Fund Plan for Mandarin and Middle High Campus

Dr. T. presented school recognition fund plans for Mandarin and Middle High campuses. Motion to approve school recognition fund plans made by Ms. Young and seconded by Ms. Dorrian. All members approved.

7. Approval of personal/sick day policy update

Language change on personal/sick day policy was reviewed. Motion to approve personal/sick day policy update made by Ms. Young and seconded by Mr. Aktas. All members approved.

8. Approval of 2016-17 SY Single Audit Report

Single audit report was reviewed, which was the combined audits from all campuses. There were no findings. Motion to approve the single audit report made by Ms. Young and seconded by Ms. Dorrian. Approved by all.

9. Approval of financials

School financials for each campus were reviewed. There were no changes from last board meeting. There are no cash flow issues, unpaid bills or any liabilities. Dr. T. informed the board that once we received calibrated survey 2 numbers from the district, the budgets would be updated. Motion to approve school financials made by Ms. Young and seconded by Ms. Dorrian. Approved by all.

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10. Approval of asset disposals

Mr. Ozturk presented asset disposals to the Board. Typically, items (furniture, fixture, files) are either picked up by the district or we are given permission to dispose them on our end. Motion to approve asset disposals by Ms. Young and seconded by Mr. Aktas. Approved by all.

11. Parent-Family Eng Plan (PFEP) and Title-I progress updates

Dr. T. gave updates on the progress on PFEP progress and Title I reimbursements. The School is on schedule in terms of building capacity, activities, reporting, and reimbursement paperwork. Majority of the activities have already been done, and remaining activities is on schedule.

12. Accreditation progress report – approval of mission and vision statements update

Accreditation progress report was submitted on a timely manner. Feedback from all stakeholders received via survey and results were analyzed. The board reviewed the updates on vision and mission statements. Motion to approve mission and vision statements update by Ms. Young and seconded by Ms. Dorrian. Approved by all.

13. Update on 990

Approved 990 was submitted by the auditor in a timely manner.

14. Bond update

Dr. T. informed the board that all bond requirements were submitted on time and annual bond holder conference call was done on Dec 5<sup>th</sup>.

15. Transportation

Dr. T. informed the board that current transportation vendor will not extend the contract for 2018-19 SY with the current rates. The School will start searching and getting quotes from other potential vendors.

16. Best and Brightest scholarship

Dr. T. informed the board that all eligible candidates were submitted to the district on time for best and brightest scholarship. When the funds came, it will be distributed to the teachers.

17. District fall site visits

Dr. T. shared the results of district fall site visits. All campuses did an excellent job. We don't have any non-compliance issues.

18. Meeting adjourned at 7:27 pm.

Respectfully submitted,

Marilyn Young, Board Secretary

