

**RIVER CITY SCIENCE ACADEMY
GOVERNING BOARD MEETING**

Minutes

7565 Beach Blvd

Jacksonville, FL 32216

Thursday, September 27, 2018

5:30 pm at RCSA Meeting Room

-- Board members present--

Marilyn Young, Elvan Aktas, Elizabeth Dorian, Tanja Boswell

**Staff members present: Dogan Tozoglu, Executive Director, Cihan Ozturk, Business
Manager**

1. Call to order
2. Public remarks
3. Approval of agenda items
4. Approval of last board meeting minutes
5. Approval of SIP
6. Approval of Audit reports
7. Approval of Out of Field Teachers 2018-19 SY
8. Approval of Financials and budget amendments
 - 8.1. Money Market Accounts, Commercial Bill pay and Positive Pay
9. Approval of disposal items
10. Student Academic Performance
11. Elementary and Innovation building update
12. Board committee updates
13. Benefits update
14. Title-I, PFEP, and Title II updates
15. Elementary School play ground
16. RCSA Mandarin Accreditation Update
17. Closure of the meeting

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Meeting Minutes

1. Meeting was called to order at 5:40 pm by Ms. Young.
2. Approval of agenda items
Motion by Ms. Young to approve agenda and seconded by Ms. Boswell.
Approved unanimously.
3. Public remarks
None
4. Approval of last board meeting minutes
Motion to approve by Ms. Young and seconded by Mr. Aktas.
Approved unanimously.
5. Approval of SIP - School Improvement Plans
SIP plans for RCSA Mandarin and RCSA Middle-High campuses were reviewed. Plans identified goals for any categories identified as in need of improvement during the school year along with strategies to accomplish goals and any tools needed.
Motion to approve SIPs by Ms. Young and seconded by Ms. Boswell.
Approved unanimously.
6. Approval of Audit reports
No deficiencies and no findings for any campuses identified by independent auditor conducting the audit reports for each campus.
Motion to approve all audit reports by Ms. Young and seconded by Ms. Boswell.
Approved unanimously.
7. Approval of Out of Field Teachers 2018-19 SY
Out of field teachers lists for each campus were reviewed for the courses that are needed for teacher certification requirements. Majority of out of field area is ESOL. The School provides trainings at campus in addition to trainings/courses available at district and Shultz center.
Motion to approve out of field teachers by Ms. Young and seconded by Mr. Aktas.
Approved unanimously.

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8. Approval of Financials and budget amendments

8.1. Money Market Accounts, Commercial Bill pay and Positive Pay – Money market accounts were opened to take advantage of interest bearing accounts. An online bill pay program was also initiated. Projected budgets and school financials for 2018-19SY were reviewed.

MH Budget: Budgeted surplus \$139,263 for the 2018-19 SY

Elementary Budget: Budgeted surplus \$108,029 for the 2018-19 SY

Innovation Budget: Budgeted surplus \$120,918 for the 2018-19 SY

Mandarin Budget: Budgeted surplus \$902,274 for the 2018-19 SY

Motion to approve budgets and financials for each campus by Ms. Young and seconded by Ms. Boswell.

Approved unanimously.

9. Approval of disposal items

Mr. Ozturk presented the items to be disposed. Motion of approval of disposal of items by Ms. Young and seconded by Mr. Aktas

Approved unanimously.

10. Student Academic Performance

Dr. T. gave a presentation about student performances and school grades for each campus. Overall, all campuses are consistently better for Student Academic Performance than Duval and State averages. Many are in the top 5% and top 3% in the district.

Any areas in need of improvement have been identified with plans for improvement by school administrations.

11. Elementary and Innovation building update

Purchase of elementary campus building is in progress. Innovation lease options are being investigated with the lease coming up for renewal. The Board approved Dr. T. investigating alternative facility options for the Innovation campus.

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12. Board committee updates

Budgets and financials were reviewed by the Finance committee in early July 2018.

A Mental Health Plan to meet new DOE requirements was developed by the RCSA Mental Health Committee and submitted to the District. Both minutes were shared with the board.

13. Benefits update

Benefit health premiums decreased 5% and the decision was made to keep the same insurance provider in the 18-19 SY.

14. Title-I, PFEP, and Title II updates

All Title-I, PFEP, and Title II plans were approved by the district federal grant program office. The Schools are in compliance and have already started using the funds. PFEP activities have started as planned at RCSA MH.

15. Elementary School playground

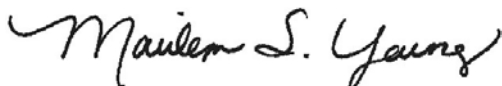
Bids are being requested for artificial turf and a soccer field to replace the current playground at the RCSA Elementary school. The Finance committee will review the bids and decide.

16. RCSA Mandarin Accreditation Update

Accreditation readiness visit occurred in September 20, 2018 and the campus is expecting for the full accreditation process in the Fall 2019.

Note by Mr. Aktas: Change the meeting Agenda file name from 6-5-2018 to the correct date of 9-27-2018.

Meeting adjourned at 6:42 pm by Ms. Dorrian.



Respectfully submitted,

Marilyn Young, Board Secretary