

**RIVER CITY SCIENCE ACADEMY  
GOVERNING BOARD MEETING**

**Minutes**

**7565 Beach Blvd**

**Jacksonville, FL 32216**

**Tuesday, March 14, 2017**

**6:30 pm at RCSA Media Center**

**-- Board members present--**

**Marilyn Young, Elvan Aktas, Elizabeth Dorian, Tanja Boswell**

**Staff member present: Dogan Tozoglu, Executive Director, Cihan Ozturk, Business  
Manager**

1. Call to order
2. Approval of agenda items
3. Public remarks
4. Approval of last board meeting minutes
5. Approval of Charter Contract Amendments
  - a. Reading Assessment - RCSA MH and RCSA Innovation
6. Approval of RCSA Elementary lease amendment
7. Approval of financials
8. Approval of controlled open enrollment
9. Title-I and Title II update
10. E-rate update
11. Strategic Plan Update
12. RCSA Mandarin start-up grant update
13. RCSA Mandarin phase 2 building update
14. Closure of the meeting

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**Meeting Minutes**

1. Called to order at 6:39pm by Ms. Dorrian
  
2. Approval of agenda items  
Motion to approve Agenda items by: Ms. Dorrian  
Seconded by: Mr. Aktas  
Approved by all
  
3. Public remarks - None
  
4. Approval of last board meeting minutes  
Motion to approve Minutes by: Ms. Dorrian  
Seconded by: Mr. Aktas  
Approved by all
  
5. Approval of Charter Contract Amendments
  - a. Reading Assessment - RCSA MH and RCSA Innovation  
RCSA MH and RCSA Innovation charter contracts need to be amended in order to use different types of reading assessments like I-READY and Achieve 3000 since FAIR is not in-place anymore.  
Motion to approve charter contract amendment and assign Dr. T. or board chair to proceed by: Mr. Aktas  
Second by: Ms. Boswell  
Approved by all
  
6. Approval of RCSA Elementary lease amendment  
RCSA lease amended to include campus expansion. Rates changed to match expected student population for the Elementary and for expansion of the current campus. Both a gym and media center will be added along with additional classrooms.  
Motion to approve lease amendment by: Ms. Dorrian  
Second by: Mr. Aktas  
Approved by all

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7. Approval of financials

MH-3120

Excess General \$118,303 YTD Special fund Deficit \$-88,373 (Receipt of special funds totaling approximately \$128,000 will be received by month end) Capital outlay \$164,318 YTD; Total YTD Excess \$29,930

Elem 3129

Excess General \$159,222 YTD Special Excess \$3851; Capital outlay \$72,205 YTD; Total YTD Excess of \$163,073

Innovation 3544

Excess general \$74,935 YTD (budget to be updated – showing YTD deficit (\$3,853) for budgeted amount which will be researched by the Business Manager for clarification with corrections made if needed) Special fund excess \$15,603

Capital outlay \$79,336 YTD; Total YTD Excess \$90,539

Mandarin 3560

Excess general \$79,700 YTD

Deficit Special fund -\$26,457 YTD (Grant expenditures - waiting for reimbursement of an anticipated \$135,000 deposited prior to end of month. No capital outlay since in first year of operation

Total Excess YTD \$53,243

Budgeted revenue to be adjusted in the coming months based on the February FTE count of the total number of students.

Motion to approve financials by: Ms. Dorrian

Second: Ms. Boswell

Approved by all

8. Approval of controlled open enrollment

Students from other counties can go to Duval county schools per legislative changes. RCSA is drafting policies on how to accept potential students to RCSA. A policy was proposed accepting those from another county after Duval county students on the RCSA waiting list are offered placement. If no openings, students will be placed on a waiting list for each respective county. Policy to become effective immediately upon Board approval.

Motion to approve open enrollment policy by: Ms. Dorrian

Second by: Mr. Aktas Approved by all

9. Title-I and Title II update

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Title 1: Funding of \$118,768 has been claimed and remaining \$8,432 must be claimed by July 15, 2017. The fund was used as supplementary for staffing and technological items. In addition, there is a \$3,182 fund available and will be claimed for parent involvement programs.

Title II: Funding (\$34/student) proposed use for partial salary of the Reading Coach

Use of funds follows district recommendations for their use and have been claimed as soon as they are available.

10. E-rate update

The E-rate program offers federal funding that pays a certain amount of some utilities (internet, phones –level 1; wiring level 2). The amount received is based on a school's free and reduced lunch population.

YTD, RCSA proposed under E-rate \$101,000 and received \$99,000 for all campuses which helped cover the cost for fiber optic cable placement and other internet services across campuses.

11. Strategic Plan Update

RCSA surveyed teachers and parents and held focus groups to gather information that was put into a strategic roadmap for future growth and improvement of RCSA. Many goals are already accomplished with plans to achieve others.

Business partners at RCSA advisory education committee were presented and asked for input and help to implement the identified goals for example: individuals from University of North Florida, Jacksonville University, MOSH which resulted in positive relationships for RCSA and its students. The Strategic Plan is a living document that is revisited regularly.

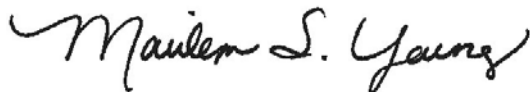
12. RCSA Mandarin start-up grant update

Implementation II part of the grant was approved by FLDOE; and School will request additional funds from FLDOE school choice office.

13. RCSA Mandarin phase 2 building update

Phase 2 new building is on schedule with clearing started for construction of the second building.

14. Meeting adjourned 7:33 pm.



Marilyn Young, Board Secretary