

**RIVER CITY SCIENCE ACADEMY
GOVERNING BOARD MEETING**

Minutes

7565 Beach Blvd

Jacksonville, FL 32216

Tuesday, May 30, 2017

6:30 pm at RCSA Media Center

-- Board members present--

Marilyn Young, Elvan Aktas, Elizabeth Dorian, Tanja Boswell

**Staff member present: Dogan Tozoglu, Executive Director, Cihan Ozturk, Business
Manager**

1. Call to order
2. Approval of agenda items
3. Public remarks
4. Approval of last board meeting minutes
5. Update on financial committee meeting
6. Approval of financials and amended budget preparation
7. Approval of projected budgets for 2017-18 SY
8. Approval of auditor engagement letter
9. Approval of lunch and transportation contract renewal
10. Approval of wellness policy update
11. NSLP site visit update
12. FSA Scores
13. RCSA Mandarin Start-up grant update
14. Building updates
15. Enrollment updates
16. Closure of the meeting

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Meeting Minutes

1. Meeting was called to order at 6:34pm by Ms. Dorrian

2. Approval of agenda items

Motion to approve the agenda items made by Ms. Boswell and seconded by Mr. Aktas. All members approved.

3. Public remarks

None

4. Approval of last board meeting minutes

Motion to approve the last board minute made by Ms. Dorrian and seconded by Ms. Boswell. All members approved.

5. Update on financial committee meeting

The formation of a financial committee approved during the last Board Meeting held their first meeting on May 26, 2017. The committee reviewed the budgets and engagement letters for all campuses. The committee made a recommendation for the Board to review and approve the 2017-2018 budgets; financials; and make the final amendments for 2016-17SY on behalf of the Board. They will meet again in July and make final amendments to 2016-2017 budgets.

6. Approval of financials and amended budget preparation

The Board reviewed the financials as of April 30th:

Middle High 3120: Total Funds showed Overall Excess of \$110,868

Elementary 3129: Total Funds showed Overall Excess of \$229,978

Innovations 3544: Total Funds showed Overall Excess \$148,756

Mandarin 3560: Total Funds showed Overall Excess \$154,415

Motion to approve the financials for all 4 campuses and for the Financial committee to amend the budgets for 2016-17 school year made by Ms. Dorrian and seconded by Ms. Boswell. All members approved.

7. Approval of projected budgets for 2017-18 SY

The Board reviewed the budgets for the 2017-18 SY:

Middle High 3120: Budgeted a surplus of \$66,872

Elementary 3129: Budgeted a surplus of \$20,095

Innovations 3544: Budgeted a surplus of \$34,914

Mandarin 3560: Budgeted a surplus of \$17,396

Motion to approve 2017-18 Budgets made by Ms. Dorrian and seconded by Mr. Aktas. All members approved.

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8. Approval of auditor engagement letter

Board reviewed the engagement letters of King & Walker Certified Public Accountants who have proposed continued auditing and accounting services for all RCSA campuses for the 2017-18 SY.

Motion to approve engagement of King & Walker to provide accounting and auditing services for RCSA for the 2017-18 SY made by Ms. Dorrian and seconded by Ms. Boswell. All members approved.

9. Approval of lunch and transportation contract renewal

Board reviewed the transportation contract renewal with STA Student Transportation of America which includes a slight increase of 2% for 2017-18 school year transportation services.

The contract renewal for the lunch provider SLA Management, LLC was also reviewed and who has proposed to charge an increase to the rate charged RCSA consisting of the lesser of the NSLP rate or the soon to be published USDA increased rate for the 2017-18 SY. No changes to the rate will occur if no increase is received.

Motion to approve the SLA Management, LLC and Student Transportation of America renewal contracts for the 2017-18 SY made by Ms. Dorrian and seconded by Ms. Boswell. All members approved.

10. Approval of wellness policy update

Revisions to the RCSA Wellness policy were reviewed. The policy covers exercise, health and education requirements for students. The Wellness Leadership committee was defined and members identified. RCSA will submit the policy to the National School Lunch Program for approval with updates based upon the NSLP recommendations.

Motion to approve the Wellness Policy Update made by Ms. Dorrian and seconded by Mr. Aktas. All members approved.

11. NSLP site visit update

Every 3 years, NSLP visits for an on-site review of the lunch program and whether it is being administered as reported. This year they visited Innovation in April with no issues identified.

12. FSA Scores

Florida State Assessment scores for 3rd grade reading were reported as: 59% of Elem students scored level 3 (on grade level) and above an 8% gain from prior year; 76% at Innovation scored level 3 and above (28% increase from last year) and Mandarin 80% scored in level 3 and above with no prior year for comparison since this is their first year of operation.

13. RCSA Mandarin Start-up grant update

An additional \$100,000 has been approved by the Florida State Dept. of Education grant office for RCSA Mandarin's start up grant. The budget proposed by RCSA for the funds

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was approved by Florida State DOE with funds targeted towards the purchase of furnishings in classrooms, laboratory and the media center.

14. Building updates

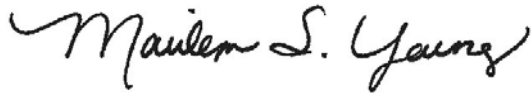
Construction is on schedule for the Mandarin campus and the Elementary campus.

15. Enrollment updates

All schools met their enrollment projections for the upcoming school year.

16. Meeting adjourned at 7:31 pm.

Respectfully submitted,



Marilyn Young, Board Secretary