

**RIVER CITY SCIENCE ACADEMY
GOVERNING BOARD MEETING
Minutes**

Thursday, August 25, 2022
5:30 pm

-- Board members present—

Mr. Shahriyar Mammadov (Mr. Yar), Mr. Baybars Bakay, Dr. Sakhavat Mammadov

Staff members present: Dr. Dogan Tozoglu, Executive Director, Cihan Ozturk, Business Manager, Sel Buyuksarac, Parent Representative,

1. Meeting called to order by Mr. Yar at 5:30 pm.
2. Public remarks
None
3. Approval of agenda items
Motion to approve agenda items by Mr. Yar and seconded by Mr. Bakay. Approved unanimously.
4. Approval of last board meeting minutes
Motion to approve the last board meeting minutes by Mr. Yar and seconded by Mr. Bakay. Approved unanimously.
5. Approval of Financial Committee Items
Financial committee members already shared the committee meeting minutes with the Board previously. Items were reviewed with the rest of the board again.
Motion to approve financial committee items and minutes by Mr. Yar and seconded by Mr. Bakay. Approved unanimously
6. Approval of RCSA Intracoastal Fund Donation
Dr. T. and Mr. Ozturk reminded the board that RCSA Intracoastal previously borrowed about \$600K to help the school get started. In order not to finish the year with a negative balance, our financial team reviewed unaudited statements and calculated the threshold dollar amount. The Financial team recommended converting \$250K from the previously received fund from the middle high campus into a donation. This will not impact the middle-high schools' financial health.
Motion to approve \$250K donation to Intracoastal campus from the Middle High campus by Mr. Yar and seconded by Mr. Bakay. Approved unanimously
7. Approval of 2022-23SY Budgets
Mr. Ozturk presented 2022-23Sy budgets for each campus. Dr.T. also talked about current enrollment and projections for the school year.
Motion to approve 2022-23SY budgets by Mr. Yar and seconded by Mrs. Boswell. Approved unanimously

**RIVER CITY SCIENCE ACADEMY
GOVERNING BOARD MEETING
Minutes**

Thursday, August 25, 2022
5:30 pm

8. Approval of the new site for RCSA Southeast and authorizing Dr. T. and his team to proceed with permitting and financing for the facility

Dr. T. and Mr. Sel reminded and summarized progress on the possible location for RCSA Southeast campus. All land use and zoning exceptions have been cleared by the Summit Construction Group. We are in the phase of submitting permits and securing finances for the project. Dr. T. informed the Board that he already initiated some conversations with financial institutions.

Motion to approve the new site for RCSA Southeast and authorizing Dr. T. and his team to proceed with permitting and financing for the facility by Mr. Yar and seconded by Mr. Bakay. Approved unanimously.

9. Approval of asset disposal and processing unused and outdated items

Dr. T. and Mr. Ozturk informed the Board about the asset disposal process that they have been working with the district since March. We have some unusable or outdated furniture, fixture, and tech items. Some of the items are more than 10 years old. Our district financial coordinator informed Dr. T. that once the School prepared the paperwork, he would come and witness for the disposal of items. Dr. T. and his team recommended that once the items are cleared for disposal, school staff and/or students would be informed to come and check it out on a first come first serve basis if they wish to keep anything for personal use, then the remaining items would be removed by working with disposal vendors.

Motion to approve asset disposal and processing of unused and outdated items by Mr. Yar and seconded by Mrs. Boswell. Approved unanimously.

10. Approval of Employee Handbook updates

There were two updates on the employee handbook. One was intellectual property and the other one was employee referral program incentives.

Motion to approve employee handbook updates by Mr. Yar and seconded by Mr. Bakay. Approved unanimously

11. Approval of 2021-22FY preliminary audits.

Mr. Ozturk presented preliminary audits for each school for the 2021-22SY.

Motion to approve 2021-22 preliminary audits by Mr. Yar and seconded by Mr. Bakay. Approved unanimously

12. Approval of Adjunct Teacher and Certificate Policy

Dr. T. informed the board about the adjunct teacher certification program and its benefits to the schools in closing the teacher shortage. RCSA adapts and adjusts the district policy and forms, but the requirements remain the same.

Motion to approve adjunct teacher and certificate policy by Mr. Yar and seconded by Mr. Bakay. Approved unanimously

13. Approval of Parent Notification of Change in Support Service Procedures

Dr. T. presented the Parent Notification of Change in Support Service Procedures that the schools need to comply with.

**RIVER CITY SCIENCE ACADEMY
GOVERNING BOARD MEETING
Minutes**

Thursday, August 25, 2022
5:30 pm

Motion to approve Parent Notification of Change in Support Service Procedures by Mr. Yar and seconded by Mr. Bakay. Approved unanimously

14. RCSA Board Meeting Dates for 2022-23SY

Board meeting dates for 2022-23SY were shared with the board. Proposed dates are: August 25, 2022; October 6, 2022; December 8, 2022; Feb 9, 2023; June 1, 2023

15. CSP Grant Update for RCSA Southeast campus

Dr. T. informed the board that RCSA Southeast CSP start-up grant has been awarded to move stage II application phase. The grant amount is \$700K. All grant documentation has been submitted to the FLDOE grant office on time. RCSA Southeast will more likely get final approval. The School applied for the planning phase first and then will move into the implementation phase.

16. Current Campus Projects updates

Dr. T. and Mr. Sel informed the board about the RCSA Mandarin campus gym project and summer project updates. Even though there is a delay due to vendor, staffing, supply shortages, or any other challenges that we had to find the most cost-effective way to complete projects, all projects are moving along. RCSA Mandarin gym construction is ahead of their timeline and hopefully, they would finish it before the deadline. The elementary project is almost done and the focus will be on middle-high projects in the upcoming weeks.

17. RCSA School Grades and performances

Dr. T. presented the most recent school grades and school performance results. Overall, RCSA performed very well and received four As and one B. Our brand-new Intracoastal campus received an A in the first year. The innovation campus maintained its B grade. Our averages are significantly higher than the state and district averages in every grade level and every subject matter. Our students, teachers, admin, and staff did a fantastic job. The accountability system and standards have changed with the start of the new school year. As always our schools have already made plans and received the necessary training for a smooth transition.

18. Closure of the Meeting

The meeting was adjourned at 6:25 pm.

Respectfully submitted,



Mr. Baybars Bakay,
Board Secretary