

**RIVER CITY SCIENCE ACADEMY
GOVERNING BOARD MEETING**

Minutes

7565 Beach Blvd

Jacksonville, FL 32216

Tuesday, December 6, 2016

6:30 pm at RCSA Media Center

-- Board members present—

Marilyn Young, Elvan Aktas, Elizabeth Dorian

**Staff member present: Dogan Tozoglu, Executive Director, Cihan Ozturk, Business
Manager**

1. Call to order
2. Approval of agenda items
3. Public remarks
4. Approval of last board meeting minutes
5. Approval of gift for staff for winter holiday
6. Approval of School recognition fund plan for RCSAI
7. Approval of Financials and Budget amendments for 2016-17 Fiscal Year
8. Approval of Negotiations for RCSA Elementary Building
9. Board President Position
10. Audit Committee
11. Best and Brightest Scholarship
12. RCSA Mandarin start up grant
13. RCSA Mandarin phase 2 building update
14. RCSA MH Bond Holder call update
15. District Site Visit
16. Closure of the meeting

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Meeting Minutes

1. The Board meeting was called to order at 6:34 pm.

2. Approval of the agenda items

Motion: Approve the agenda items (Ms. Dorian)

Second: Mr. Aktas

Vote: Approved by all

3. Public Remarks

There were no public remarks

4. Approval of the last board meeting minutes

Motion: Approve last board meeting minutes (Ms. Dorian)

Second: Ms. Young

Vote: Approved by all

5. Approval of gift for staff for winter holiday

A \$50 gift card to all staff of RCSA campuses was discussed.

Motion: Approval of \$50 holiday gift to all staff by Ms. Dorian

Second: Ms. Young

Vote: Approved by all

6. Approval of School Recognition Fund Plan for RCSAI

If funds are received from Florida School Recognition Program (FRSP), the Board discussed applying them towards technology and curriculum support upgrades at RCSA Innovation. If any remains, distribute that portion to all staff equally. Receipt of funds is currently pending.

Motion: Approval of School Recognition Fund Plan (Ms. Dorian)

Second: Ms. Young

Vote: Approved by all

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7. Approval of financials and budget amendments for 2016-17 fiscal year

Current financials as of October 31, 2016 show the following excess/deficits for revenue minus expenses:

Middle/High: \$12,395 excess

Innovation: \$12,265 deficit

Mandarin: \$90,801 excess

Elementary: \$23,400 excess

Middle/high is mainly due to the reduction of full time enrollment for senior class students to only 2 or 3 classes resulting in not meeting full time equivalent, FTE. Most have earned sufficient credits to graduate without being fulltime students.

Administration has offered additional dual enrollment and advanced placement classes to encourage seniors to remain full time and earn college credit which would provide for full funding.

Even though Innovation campus had over 500 enrolled students during summer time, Innovation received approximately 50 no-show students without notice to the School which reduced budgeted revenue, however, recruitment is ongoing for the second semester and the recent closure of local charter school may increase their enrollment prior to year end. Deficit on the Innovation will be cured as the budget builds-up in the following months and will give surplus at the end of the fiscal year.

Budgets :

The Board reviewed amended annual budgets for all schools.

Middle/High – budget was revised to show the reduction in full time students from 923 to 894 with projected surplus at \$15,343.

Elementary – projected surplus \$48,578.

Innovation – budget was revised to add 5 students with a \$67,350 surplus

Mandarin – projected surplus \$114,000.

Motion: Approval of financials and budget for 2016-17 SY (Ms. Dorian)

Second: Mr. Aktas

Vote: Approved by all

8. Approval of negotiations for RCSA elementary building

Phase 2 of the elementary construction to add 10,000 square feet is underway. The building owner offered an additional 14,000 square feet to RCSA from adjacent vacant spaces.

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Possible uses of the additional space would be for a media center and gym. The build out and cost per square foot needs to be negotiated to see if it will be within projected student number, space and budget.

Motion: Approval for RCSA Administration to negotiate additional elementary school space by Ms. Dorian.

Second: Ms. Young

Vote: Approved by all

9. Board President Position

The Board received the resignation of Board President Ahmet Birdal for personal reasons effective Dec 6, 2016. Board members thanked him for his services to RCSA. A search is currently underway to add a new board member and in the meantime Ms. Dorian, as current vice president, will be the acting Board President as agreed by all board members.

10. Audit Committee Selection:

An Audit Committee to assist with budget preparation, evaluate audits and present the auditor findings to the Board will consist of: Ms. Dorian, Cihan Ozturk and Dogan Tozoglu.

11. Best and Brightest Scholarship

The candidate from RCSA for the State of Florida Best and Brightest Scholarship will be Rachel Chapman based on her credentials and ACT/SAT scores. Recipients may receive up to \$10,000. The District will inform the School when the funding becomes available. .

12. RCSA Mandarin Start Up Grant

Implementation I grant, \$175,000, has been submitted to the school district and RCSA received reimbursement for RCSA Mandarin. Implementation II for an additional \$175,000 is in progress.

An additional \$100,000 or more is possible if funds are available at FLDOE CSP Grant program.

13. RCSA Mandarin Phase 2 building update

RCSA Mandarin is in phase 2 to increase classroom and building space. This will consist of an additional 35,000 square feet in a separate 2 story building. Owner and their GS are working towards getting the permits and starting the construction. The plans have been approved by the School.

14. RCSA MH Bond Holder call update

RCSA Administration participated in the annual bond holder conference call for the Middle/High bond to discuss fiscal year 2015-16 operating results. The call was recorded and made available for bond holders.

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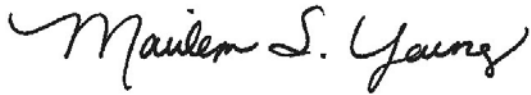
6:30 pm at RCSA Media Center

15. District Site Visit

All campuses have completed their Fall district site visits and are in full compliance with district requirements. The next visit will be in the Spring.

16. The meeting was adjourned at 7:40pm by Ms. Dorian.

I acknowledge that these minutes reflect the business of the Board of Directors meeting of December 6, 2016.



Marilyn Young, Board Secretary