

**RIVER CITY SCIENCE ACADEMY
GOVERNING BOARD MEETING**

Minutes

7565 Beach Blvd

Jacksonville, FL 32216

Thursday, September 21, 2017

6:30 pm at RCSA Media Center

-- Board members present--

Marilyn Young, Elvan Aktas, Elizabeth Dorian, Tanja Boswell

**Staff member present: Dogan Tozoglu, Executive Director, Cihan Ozturk,
Business Manager**

1. Call to order
2. Approval of agenda items
3. Public remarks
4. Approval of last board meeting minutes
5. Approval of 2016-17 SY Audit Reports and 990
6. Approval of Out of Field Teachers
7. Parent-Family Eng Plan (PFEP) and approval of Title-I budgets
8. Approval of disposable items
9. Approval of financials and budgets
10. Employee benefits
11. Hurricane Irma damage update
12. Financial committee report
13. School grades and student progress and performances
14. RCSA Innovation renewal and letter of Intent

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Meeting Minutes

1. Meeting was called to order at 6:43pm by Ms. Dorrian

2. Approval of agenda items

Motion to approve the agenda items made by Ms. Dorrian and seconded by Mr. Aktas. All members approved.

3. Public remarks

None

4. Approval of last board meeting minutes

Motion to approve the last board minute made by Ms. Boswell and seconded by Ms. Dorrian. All members approved.

5. Approval of 2016-17 SY Audit Reports and 990

Initial results for SY 2016-17:

a) Middle/High: Excess of Revenue over Expenses \$352,844 for 2016-17 SY

Fund Balance 2016-17 SY: Increased to \$2,660,658 from prior year (amount meets 45 days minimum Bond requirements for cash on hand)

b) Elementary: Excess of Revenue over Expenses \$216,315

Fund Balance 2016-17 SY: Increased to \$489,698 from prior year

c) Innovation: Excess of Revenue over Expenses \$181,888

Fund Balance SY 2016-17 Increased to \$335,041 from prior year

d) Mandarin (audit completed) Initial Year in Operation

Excess of Revenue \$151,450

Fund balance SY 2016-17, \$149,232

Motion to approve the Mandarin audit report and initial audit reports for MH, Innovation and Elementary, 990 (when available) and for the financial committee to review and approve the finals audits and 990 for all except Mandarin by Ms. Boswell and seconded by Mr. Aktas. Approved by all.

6. Approval of out of field teachers

The Board reviewed the "out of field" teachers list. ESOL is the major need across the campuses and will be offered by RCSA inhouse for compliance.

Motion to approve the Out of Field Teacher list by Ms. Dorrian and second by Ms. Boswell. All members approved.

7. Parent-Family Engagement Plan (PFEP) and approval of Title I budgets

As part of the PFEP, RCSA offers a Title I annual and planning meeting for parents and families of Title I students to discuss their needs and plan.

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Student centered family activities are allowable expenses through Title I funds held by RCSA MH. Ex: High school nights, board games and parent guide books

Some additional staff salaries are also allocated from the Title I funding, such as coaches, counselors.

The Board reviewed the proposed Title I plans and budgets.

Motion to approve the Title I PFEP and budgets by Ms. Dorrian and seconded by Mr. Aktas. All members approved.

8. Approval of disposable items

All property items at RCSA are labeled and tracked for identification. Those targeted for disposal in the 2017-18 SY to date were identified and reviewed by the Board.

Motion to approve disposable items by Ms. Boswell and second by Ms. Dorrian. All members approved.

9. Approval of financials and budgets

The Board reviewed the budgets for the 2017-18 SY which in sum contained:

Middle High 3120: Budgeted a surplus of \$180,376

Elementary 3129: Budgeted a surplus of \$26,113

Innovations 3544: Budgeted a surplus of \$4,817

Mandarin 3560: Budgeted a surplus of \$295,385

Motion to approve 2017-18 Financials and Budgets made by Ms. Boswell and seconded by Ms. Young. All members approved.

10. Employee benefits

Medical Insurance provider (Florida Blue) will continue to be used in 2017-18 SY with the same plans

11. Hurricane Irma damage update

Only minor repairs needed from flooding and ceiling damage from Hurricane Irma. All repairs and any clean up were handled by in house maintenance staff.

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12. Financial Committee Report

The Financial Committee met July 2, 2017 and reviewed the financial reports for all RCSA campuses. The Committee will meet next week to review the audits and 990 when available.

13. School grades and student progress and performances

Dr. gave a brief presentation about student progress and performances for 2016-17 SY, identified strengths and areas of improvement. The school will focus on improving bottom quartile scores this year. MH and Mandarin are graded A with Innovation and Elementary graded B for 2016-17 SY.

14. RCSA Innovation renewal and letter of intent

Dr. T will send to the Duval County School District letter of intent requesting 10 years to renew the charter contract for RCSA Innovation.

15. Meeting adjourned at 8:13 pm.

Respectfully submitted,



Marilyn Young, Board Secretary